

**SCHOOL DISTRICT RECORDS EXHIBIT**

To: Records Access Officer \_\_\_\_\_  
Board of Education, Spencer Van Etten Central School District  
PO Box 307  
Spencer, NY 14883

I hereby apply to inspect only or inspect and request reproduction of the following record  
@ 25 cents per page: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I hereby acknowledge receipt of the reproduction of records.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

(FOR OFFICE USE ONLY)

Approved [ ]

Denied [ ]

- [ ] Confidential disclosure
- [ ] Part of investigatory files
- [ ] Unwarranted invasion of personal privacy
- [ ] Record of which this agency is legal custodian cannot be found
- [ ] Record is not maintained by this agency
- [ ] Exempted by statute other than the Freedom of Information Law
- [ ] Other (specify) \_\_\_\_\_

Signature/Title: \_\_\_\_\_ Date: \_\_\_\_\_

NOTICE: You have a right to appeal a denial of this application to the head of this agency:

Superintendent of Schools  
Spencer Van Etten Central School District

Who must fully explain his/her reasons for such denial in writing within ten (10) days of receipt of an appeal.

I hereby appeal: \_\_\_\_\_ Date: \_\_\_\_\_

Signature

Adoption date: May 1, 1992