

SCHOOL DISTRICT RECORDS EXHIBIT

To: Records Access Officer _____
Board of Education, Spencer-Van Etten Central School District
16 Dartts Crossroad
Spencer, NY 14883

I hereby apply to inspect only or inspect and request reproduction of the following record
@ 25 cents per page: _____

Signature: _____ Date: _____

I hereby acknowledge receipt of the reproduction of records.

Signature: _____ Date: _____

Mailing Address: _____

(FOR OFFICE USE ONLY)

Approved []

Denied []

- [] Confidential disclosure
- [] Part of investigatory files
- [] Unwarranted invasion of personal privacy
- [] Record of which this agency is legal custodian cannot be found
- [] Record is not maintained by this agency
- [] Exempted by statute other than the Freedom of Information Law
- [] Other (specify) _____

Signature/Title: _____ Date: _____

NOTICE: You have a right to appeal a denial of this application to the head of this agency:

Superintendent of Schools
Spencer Van Etten Central School District

Who must fully explain his/her reasons for such denial in writing within ten (10) days of receipt of an appeal.

I hereby appeal: _____ Date: _____

Signature

Adoption date: May 1, 1992