Schooltool

Mindex Technologies, Inc.

MOBILE APP

Version 1.1

GST BOCES | COMPUTER SERVICES CENTER

System Requirements

Android

Operating System: 4.4+

Space needed: 2.04MB

> **NOTE:** The Samsung Galaxy phones have a physical menu button. The System Menu , ⋮ , in the upper right will not show. You will need to press the menu button on the phone instead. Android phones are made by different companies (LG, Samsung, HTC, etc.) and they are all programmed differently. The app may vary slightly in appearance between these phones.

iPhone

Operating System: iOS7+

Space needed: 1.1MB

Optimized for iPhone5+

Tablets (Kindle, Android, Nook, iPad, etc.)

*Compatible but not supported

Prerequisites

Must have access, userid and password, to Schooltool Parent Portal website for the district. If you forgot and need to change your password you must perform that on the Schooltool Parent Portal website or contact the school district.
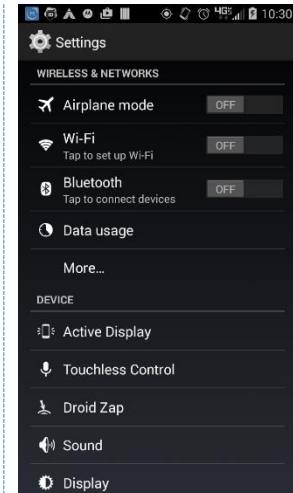
Security

The data provided to the mobile phone is encrypted when transmitted. The security of your data is totally dependent on your phone. Having a passcode, password, PIN, etc. on your phone enhances the security of the data. Refer to the device's manufacturer to learn how to activate these settings. Do not share your username and password with anyone.
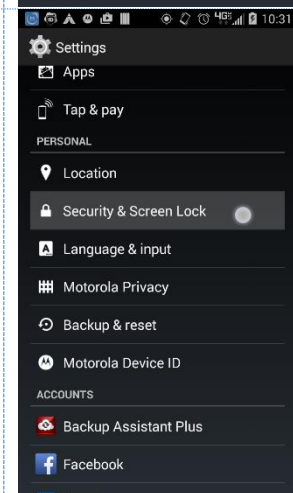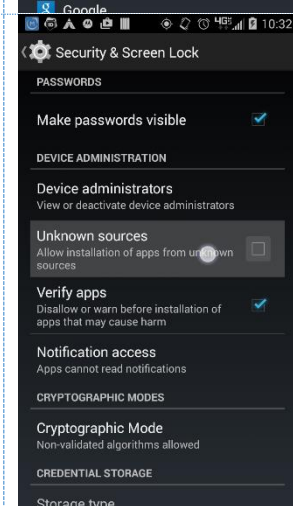
Android : preinstall steps
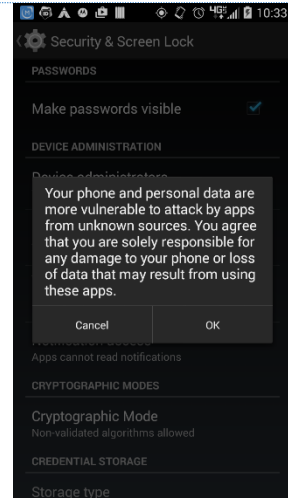
Settings

Tap on **Settings**
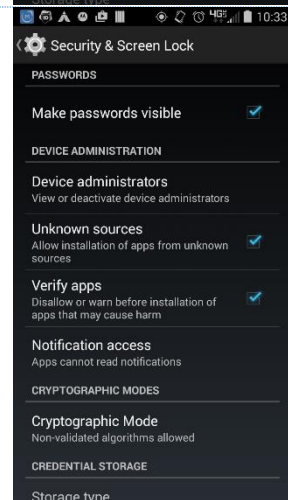
Slide and Tap on **Security & Screen Lock**

Slide and Tap on **Unknown sources**

Tap **OK** to message displayed

Check appears on **Unknown sources**

Next: Perform steps to install schooltool app, next page
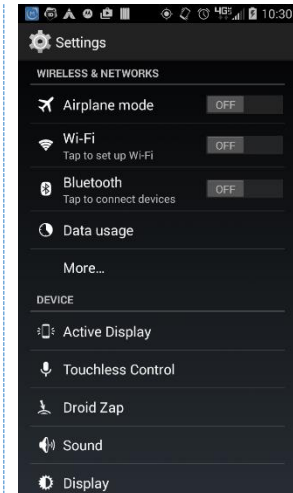
Installation

Search for schooltool

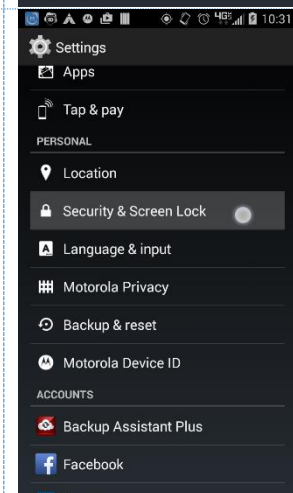|		
For Android		
For iPhone		

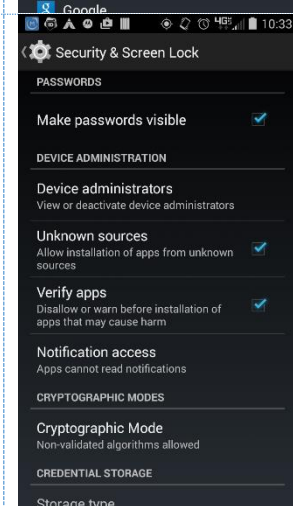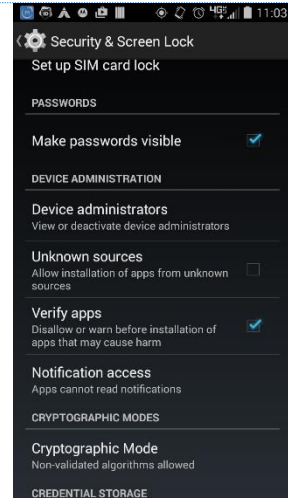# Android : post-install steps

Settings

Tap on **Settings**

Slide and Tap on **Security & Screen Lock**

Slide and Tap on **Unknown sources**
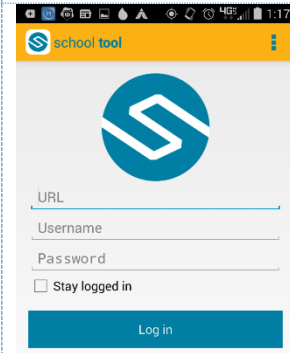
Check should disappear on **Unknown sources**

Android Screens

Login

URL: https://schooltool.svecsd.org/spveweb

Enter Parent Portal Username and Password.

If you wish, tap "Stay logged in" to display a check. This will remember your login credentials when accessing the app.
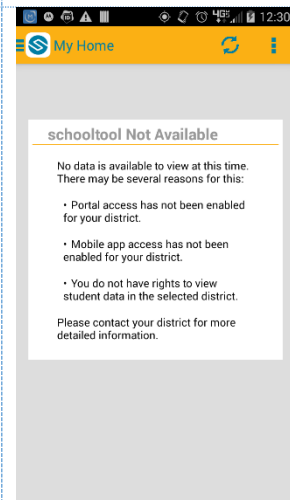
Login message "Not Available"

You successfully logged in and get the message on the right.

This means that the student system is not setup for mobile access.

Contact your school district.

Action Bar

navigation menu (select Courses, Assignments, Attendance)

system menu (select Settings, Help, Sign out)

refresh (update with current data)

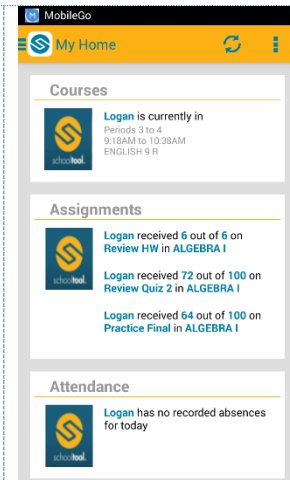**select marking period** (in Assignments)

My Home

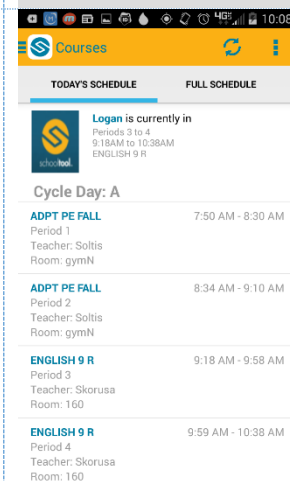Dashboard displays
    Courses
    Assignments
    Attendance

Tap **Courses**

Courses

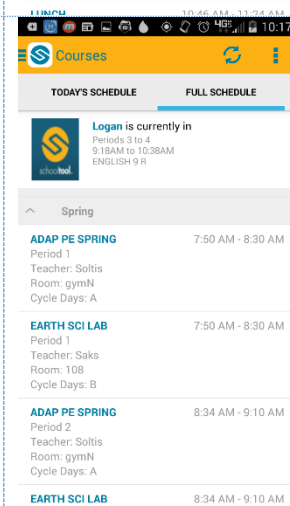**TODAY'S SCHEDULE** is displayed

Swipe down to view courses for the day

Courses (continued)

Tap **FULL SCHEDULE**

Displays schedule for entire year.
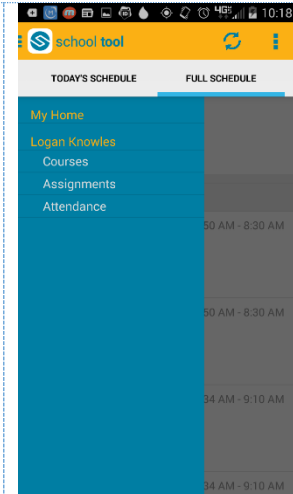
Tap ⌃ to hide semester courses

Tap ⌄ to show semester courses

App Menu

Tap 📧 on the Action Bar to display the app menu

If you have more than one student, each student will be listed with submenus for Courses, Assignment, Attendance
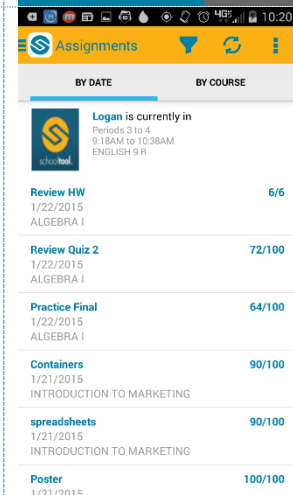
Assignments

Tap **Assignments**
- displays assignments **BY DATE**
- defaults to current marking period
- tap 🔽 to change the marking period

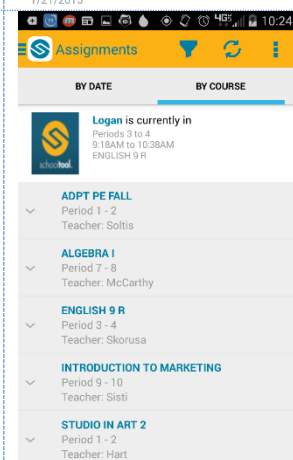**Note**: You need to change the marking period filter to display previous assignments

Assignments (continued)

Tap **BY COURSE**

All courses are listed

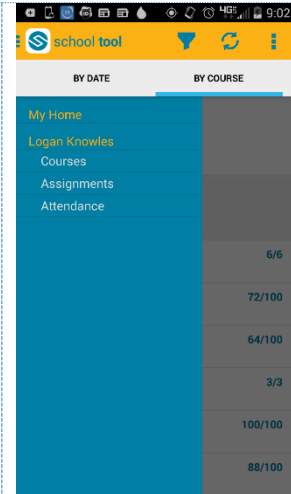Tap 🔼 and 🔽 to hide and show course assignments

Note: You need to change the marking period filter to display previous assignments

Attendance

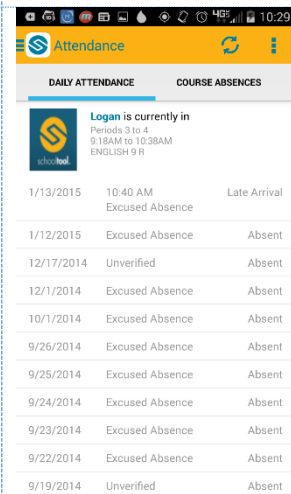Tap on the Action Bar to display the app menu

Tap **Attendance**

Attendance (continued)

DAILY ATTENDANCE is displayed for the entire school year

Absences for the day, late arrival, or early dismissals are shown here
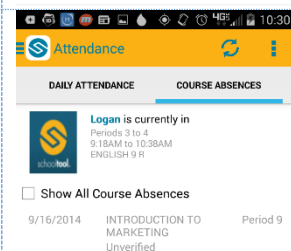
Swipe down to display previous daily attendance

Attendance (continued)

Tap **COURSE ABSENCES** to display course attendance

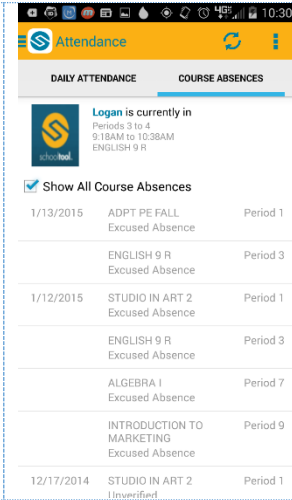Default display only shows course absences tied to daily attendance

Swipe down to display previous course attendance

Attendance (continued)

Tap **Show All Course Absences** to display all course attendance.

Swipe down to display previous course attendance
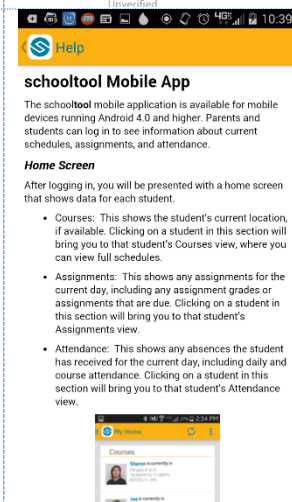
Help

Tap the menu icon in the Action Bar

Tap **Help**
Slide down to view help

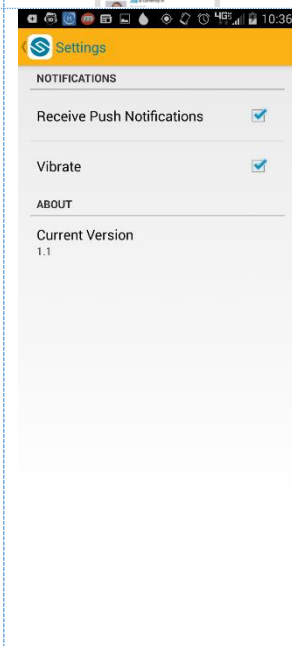Tap to go back to **My Home**

Setup Notifications

Tap the system menu icon

Tap **Settings**

Tap the check box next to **Receive Push Notifications**

Tap check box next to **Vibrate** if you wish the phone to vibrate upon receiving a notifications

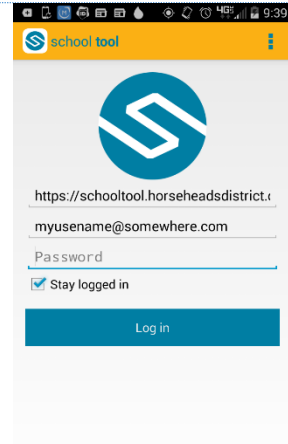Tap to exit the settings

Sign out

Tap the system menu icon

Tap **Sign out**

Login screen reappears

iPhone Screens

Login form

       display help

       slide to right to turn on

My Home

     Dashboard displays
- Courses
- Assignments
- Attendance

Navigation Menu

     Help and Logout appear here

Notifications (turn on)

     Tap Settings
     Tap schooltool
     Tap Notifications
     Slide button on right to turn on Allow Notifications